## Free Online QuickBooks Courses

- Getting Started in QuickBooks Pro (Alison):
  - Introductory course.
  - Topics covered: Set up a company file; Modify the QuickBooks environment;
    Work with customers and jobs; Work with vendors; Work with items and inventory; Work with registers.
  - Duration: 2-3 hours
  - o Link: https://alison.com/course/getting-started-in-quickbooks-pro
- QuickBooks Pro Essential Training (LinkedIn Learning):
  - Available to LinkedIn Premium members only. However, a free one-month trial is available. \*Make sure to cancel membership after the trail to avoid being charged.
  - Topics covered: Import data from other applications into QuickBooks; Create a new payroll item; Describe the purpose of the jobs feature; Understand the security protocols used for protecting credit cards; Differentiate the cash from the accrual method in QuickBooks; Specify a time for running reports.
  - Duration: 4 hours
  - o Link: https://www.linkedin.com/learning/quickbooks-pro-2020-essential-training
- QuickBooks Advanced Bookkeeping Techniques (LinkedIn Learning)
  - Available to LinkedIn Premium members only. However, a free one-month trial is available. \*Make sure to cancel membership after the trail to avoid being charged.
  - Course for those who are already familiar with QuickBooks and want advanced skills.
  - Duration: 3 hours
  - Link: <a href="https://www.linkedin.com/learning/quickbooks-advanced-bookkeeping-techniques">https://www.linkedin.com/learning/quickbooks-advanced-bookkeeping-techniques</a>
- Learn QuickBooks Online from Hector Garcia (YouTube)
  - Series of YouTube videos that cover a variety of topics on QuickBooks Online.
  - Can be taken at your own pace.
  - Duration: Approximately 9 hours
  - Link: <a href="https://www.youtube.com/playlist?list=PL8LZsiw8a1zuxGh6E95H9rv1Lk38Z">https://www.youtube.com/playlist?list=PL8LZsiw8a1zuxGh6E95H9rv1Lk38Z</a>
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- 46 Free QuickBooks Tutorials: Learn QuickBooks Fast (Fit Small Business)
  - Introductory to advanced courses.
  - Topics covered: Setting up QuickBooks; Managing Sales and Income; Managing Bills and Expenses; Managing Banking Transactions; Managing Business Credit Card Transactions; Managing Credit Card Sales; Set up and Manage Payroll; Reporting in QuickBooks Online

- Duration: Varies
- Link: <a href="https://fitsmallbusiness.com/free-quickbooks-online-tutorials/">https://fitsmallbusiness.com/free-quickbooks-online-tutorials/</a>
- Free QuickBooks Online Course (Free Bookkeeping and Accounting.com)
  - o Introductory to intermediate courses.
  - 21-part course that covers adding/editing customer accounts, raising/editing customer invoices, recording customer payments, supplier accounts, and more.
     Has advanced courses on bank reconciliation.
  - Duration: Varies
  - Link: <a href="https://www.freebookkeepingaccounting.com/free-quickbooks-online-course">https://www.freebookkeepingaccounting.com/free-quickbooks-online-course</a>
- QuickBooks Online Complete Tutorial (YouTube)
  - Covers full foundation of QuickBooks Online 2023 in one video.
  - Can start with having no knowledge about QuickBooks, accounting, or computers.
  - Topics covered: Navigating QuickBooks online interface; Managing customer and vendor data; Managing list of products and services; Banking and deposit-related transactions; How to use Audit log, and other areas.
  - Duration: 3.5 hours
  - Link: https://www.youtube.com/watch?v=aoWghl3kvpc

## **Additional Resources**

- QuickBooks for Dummies (Dummies)
  - Has cheat sheets for QuickBooks Online and QuickBooks Accountant
  - Link: <a href="https://www.dummies.com/article/technology/software/money-management-software/quickbooks/quickbooks-online-dummies-cheat-sheet-207403/">https://www.dummies.com/article/technology/software/money-management-software/quickbooks/quickbooks-online-dummies-cheat-sheet-207403/</a>